

# BOARD OF EDUCATION

**MICHAEL J. TESTANI**  
Superintendent of Schools

City Hall - 45 Lyon Terrace  
Bridgeport, Connecticut 06604

MEMBERS OF THE BOARD cont.

## MEMBERS OF THE BOARD

**JOHN R. WELDON**  
Chairman

**HERNAN ILLINGWORTH**  
Vice-Chairman

**BOBBI BROWN**  
Secretary



"Changing Futures and Achieving Excellence Together"

**SYBIL ALLEN**

**ALBERT BENEJAN**

**JOSEPH J. LOMBARD**

**JESSICA MARTINEZ**

**JOSEPH SOKOLOVIC**

**CHRIS TAYLOR**

Bridgeport, Connecticut

October 8, 2020

Board Members:

A meeting of the Finance Committee of the Board of Education will be held on Wednesday, October 14, 2020, at 6:00 PM remotely on Teams in order to free up technical and maintenance staff to service our schools. A link to view the meeting will be made available to the public through <https://www.bridgeportedu.net/stream>.

## Agenda

1. Approval of Minutes – September 23, 2020
2. Overview of School Budget
3. 2020 /2021 Budget
4. Discussion of 2021/2022 Budget Timeline
5. Adjourn

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Bobbi Brown  
Secretary  
Board of Education

## BBOE Finance Committee Members:

Joseph Sokolovic (Chair)

Bobbi Brown

Joseph J. Lombard

Marlene Siegel (Staff)

Wednesday, September 23, 2020

MINUTES OF THE FINANCE COMMITTEE OF THE BRIDGEPORT BOARD OF EDUCATION, held September 23, 2020, by video and audio conference call, Bridgeport, Connecticut.

The meeting was called to order at 5:00 p.m. Present were Chair Joseph Sokolovic, and member Bobbi Brown. Also present was board member Albert Benejan. Board member John Weldon joined the meeting subsequently as noted.

Supt. Michael J. Testani joined the meeting subsequently as noted.

Ms. Brown moved to approve the committee's minutes of June 10, 2020. The motion was seconded by Mr. Sokolovic and unanimously approved.

The next agenda item was on COVID-related revenue and expenditures.

Marlene Siegel, chief financial officer, explained the differences between operating funds and grant funds. She said grants have specific guidelines related to a specific purpose, which must be complied with. She said the CARES Act and a corona virus relief grant(CRF) have specific requirements. She said some of the areas covered are appropriate technology and connectivity, high-quality curriculum on digital platforms, safely reopening schools, compensatory special education services, PPE, and providing social-emotional supports for educators and students.

Mr. Weldon joined the meeting

Ms. Siegel put a document on the screen demonstrating the grants. The CARES Act grant is \$8.7 million for the district, with the non-public schools receiving a separate \$423,963. The grant expires on September 30, 2022. The CRF grant is \$4,795,113 and expires December 31, 2020.

Ms. Siegel said FEMA has announced they are no longer approving 75 percent reimbursement for PPE purchased after September 15th. She said the district spent about \$2 million on PPE to the current date, and it is hoped that 75 percent reimbursement will be received on all or most of those items.

Ms. Siegel said the document includes projected expenditures in areas such as transportation which will be covered by the grant.

In summary, Ms. Siegel said there is a grand total for expenditures and commitments of about \$9.2 million with \$13 million of revenue in the two grants, leaving a balance of \$4.3 million, prior to anticipated FEMA reimbursement of \$1.5 million.

In response to a question, Ms. Siegel said staffing during the pandemic has been extremely challenging. She said the district is working with Delta T and Kelly to secure paraprofessionals and substitute teachers.

In response to a question, Ms. Siegel said nurses have been obtained through various agencies after a tremendous effort by Ms. Earley, the supervisor. She said she believed the district was either fully staffed or had one vacancy.

In response to a question, Ms. Siegel said FEMA indicated it changed its policies because its expenditures are for emergency measures in response to a crisis.

In response to a question, Ms. Siegel said the city contributed \$1.4 million towards the transportation expenditures, but did not agree to include it in the minimum budget requirement(MBR) in addition to the \$2.25 million it did add to the MBR.

The next agenda item was on the 2019-20 budget. Ms. Siegel said the end-of-year close was completed by August 31st. The June 30 financial condition report was posted. Blum, Shapiro is conducting the annual audit, with completion by December 31st, following which the final reports are submitted to the state and posted on the website.

Ms. Siegel said the district ended the 2019-20 budget with a surplus. She said the 2020-21 budget is structurally balanced with carryover surplus funds of about \$6.7 million on reserve for withdrawal to balance the budget. She said \$3.2 million of that number is already committed to the 2020-21 to achieve structural balance. She discussed the surplus in the Internal Service Fund and how it has been carried forward and its part in the 2020-21 budget plan. The current carryover surplus is about \$3.5 million.

In response to a question, Ms. Siegel said Blum, Shapiro provides a representation letter that is generated on December 31st. Elizabeth Maurer said the CAFR(comprehensive annual financial report) is posted on the city's website.

Mr. Weldon said he has spoken about this with Supt. Testani and it is not generally known that the board's finances are

audited. He suggested placing a link to the CAFR on the district's website and having an audit presentation by Blum, Shapiro when it is completed. He said this would spotlight to the public that the board receives an audit every year.

Ms. Siegel said the budget gap plan includes revenue and savings. She said the revenue includes Alliance/ECS additional funding of \$2.3 million. CARES Act funding made up for a reduction in the projected increase. The Priority Grant went up by \$58,204 and the city revenue consisted of \$2.25 million added to the MBR, \$500,000 in direct payment to We Transport, and the waiving of the payment for the SROs.

Ms. Siegel said there was a surplus of about \$900,000 in food and nutrition, with a possible liability for payment of personnel during the period of school closure of about \$200,000. She added the AFSCME contract is still not approved and the funding saved in 2019-20 is now accounted for in the 2020-21 budget. There are also additional expenses in special education.

Ms. Siegel said savings include the \$2 million of the surplus in the ISF and the budget surplus of about \$6.6 million, leaving a gap balance of about \$2 million. She said deficit prevention mode would be used. She described this as making purchases only when services are absolutely essential and doing so with optimal cost-effectiveness. Also included are position consolidation and adjustments to assistant principal positions. Ms. Siegel said there are projected savings in transportation due to the amended school calendar from 182 days to 177 days.

Ms. Siegel said current projections of enrollment will result in the loss of \$141,000 in revenue, with the final numbers to be determined on October 1st.

Ms. Siegel said taking into account all factors, the budget is \$3.4 million to the positive. The amount is deposited ISF and is on reserve and available in Fiscal Year 2021, if needed, or in the future.

Ms. Siegel noted there were savings in the legal services line of about \$600,000.

Ms. Siegel highlighted variables that can impact the 2021 budget. She said daily meal counts under the hybrid model are lower than in traditional years, which impacts the level of revenue. The district has applied for a waiver to continue enrollment in the summer food service program through December 31st to raise revenue and benefit families. She added overtime costs in facilities have to be taken into account.

Ms. Siegel said the cost cap for out-of-district special education was 29.11 percent last year and the new cap will not be announced until February and with a possible modification in May. She said Medicaid reimbursement for tele-education services are reimbursable only if they're one-to-one and a minimum of twenty minutes.

Ms. Siegel said positive variables include transportation. Other savings may occur in athletics, security, and legal services. She noted the winter of 2020 was relatively mild, but a similar outcome cannot be guaranteed this year.

Ms. Siegel said the first formal fiscal forecast of the year will be on October 31st, with a financial condition report posted in the first week of November.

Ms. Siegel then discussed grants. Title 1 was increased in 2020-21 by about \$2 million. She said projected lower enrollment will ultimately reduce Title I and other allocations in the future.

Ms. Siegel discussed the curriculum renewal projects that are underway and projected.

Ms. Siegel said the methodology used to calculate parent involvement yielded a per capita of \$8.73 per student, up from the projected amount of \$7.00.

Ms. Siegel said Title IIa was up \$100,00, and there were further increases in Title III, Title IV, IDEA, and the state bilingual grant.

In response to a question, Ms. Siegel said the Internal Service Fund was the depository for the premium cost share from the employer and employee for health insurance. It also includes workers' compensation expenditures.

Ms. Siegel said the board and city were self-insured before they converted to the Connecticut Partnership in 2018-19. The district now pays the fixed cost of the insurance, which goes up each year. She said the percentage growth in 2021-22 is 5.8 percent. However, the insuring agency – the state – is responsible party for the full cost of the health insurance.

Ms. Siegel said she was not anticipating a surplus in the ISF in the case of basic health insurance, but a surplus could develop if cost factors for retirees or workers' compensation

is lower than anticipated. A deficit could also result from such factors.

In response to a question, Ms. Siegel said the district had a structurally balanced budget for the fiscal year ending 2021. Mr. Weldon said the board historically approved the budgets presented by Ms. Siegel. Ms. Siegel said the gap plan could be presented to the full board.

In response to a question, Ms. Siegel said a formal chart on grant appropriations for 2021 was not yet completed. Mr. Benejan asked that he be provided with it.

Supt. Testani joined the meeting. He said he had been meeting with the BEA. He said he wanted to stress the curriculum renewal is a priority of the administration. He added a committee will be looking at the high school and middle school history program.

Ms. Brown moved to adjourn the meeting. The motion was seconded by Mr. Sokolovic and unanimously approved.

The meeting was adjourned at 6:43 p.m.

Respectfully submitted,

John McLeod





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| 1    | <b>Budget Overview: 2020-21</b>        |
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| 3    | <b>Appendix: Grant-funded Services</b> |



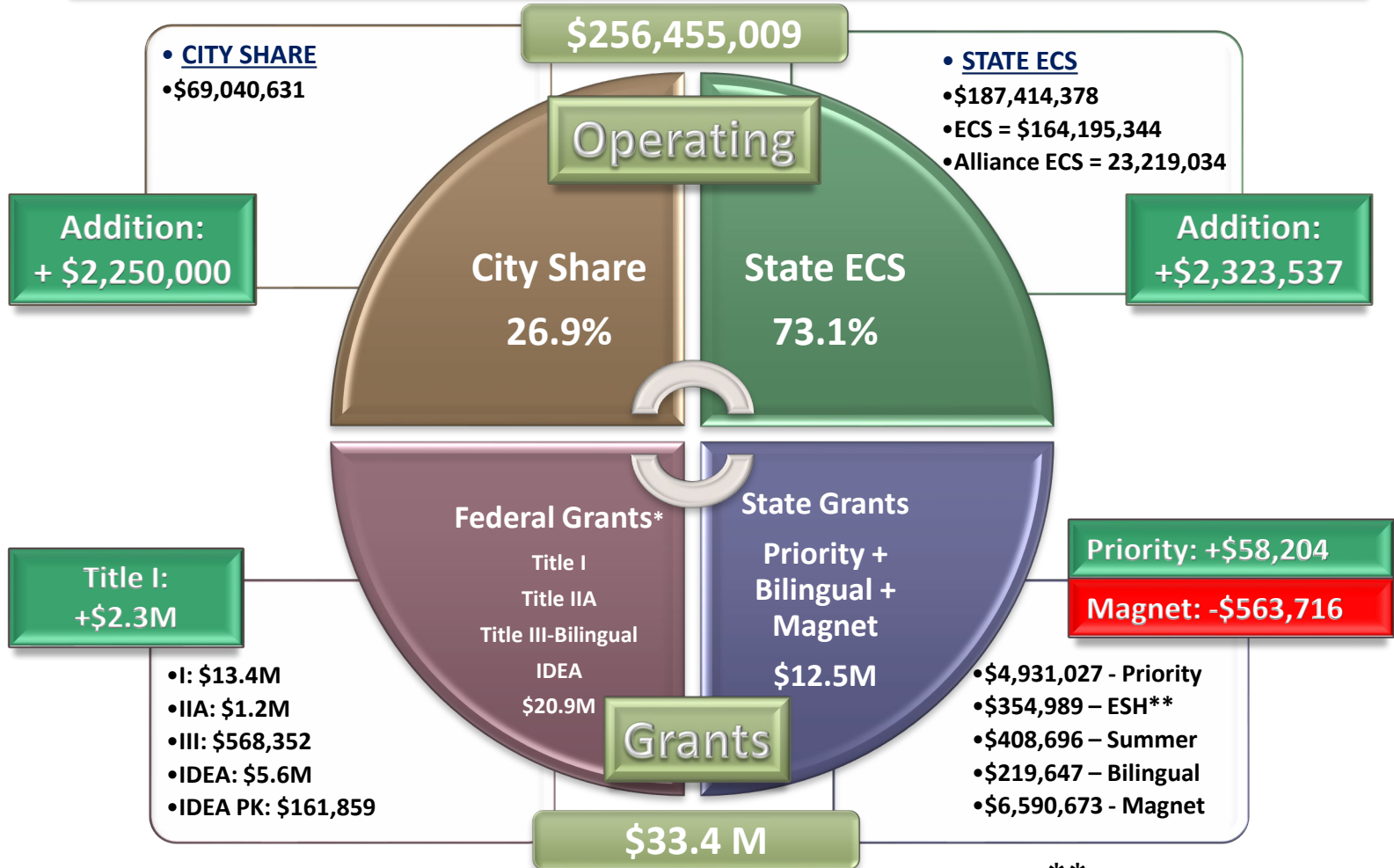


## Part 1

# BUDGET OVERVIEW: 2020-21

- District Budget: Operating Budget + Major Grants**
- State/City Share**
- Average Percentage Growth**
- School Allocation Model**
- Budget Utilization**

# DISTRICT BUDGET 2020-21



\* Including nonpublic school amounts

\*\* Priority Extended School Hours

## Operating Budget Comparison: FY20 to FY21

| OPERATING FUNDS   | FY21 Revenue Growth | Explanation                              | % Change |
|-------------------|---------------------|--|----------|
| Alliance ECS      | +\$2,323,537        | • Addition to Alliance ECS appropriation | +0.92%   |
| City Contribution | +\$2,250,000        | • Addition to City Share                 | +0.89%   |
|                   | +\$3,936,676        |  | +1.82%   |

### Notes:

- **2019-20:** The district had a credit of \$1.4M for bus transportation, composed of two parts:
  - (1) WE Transport gave a credit of \$200,000;
  - (2) The City made a direct payment to WE Transport, \$1.2M.
- **2020-21:** The City contribution for bus transportation is as follows:
  - \$250,000: addition to the MBR (City Share)
  - \$500,000: direct City payment to WE Transport
  - \$750,000: Total
- **2020-21:** The shortfall for bus transportation, compared to FY20, was \$650,000.
  - This amount was offset by savings due to -5 days in the school calendar and deployment of CRF grant funds for transportation in accordance with guidelines.

# Operating Budget: State/City Share

| BOE Budget         | 2020-21     |
|--------------------|-------------|
| City               | 69,040,631  |
| State ECS          | 164,195,344 |
| State Alliance ECS | 23,219,034  |
| Grand Total        | 256,455,009 |
| Total Change       |             |

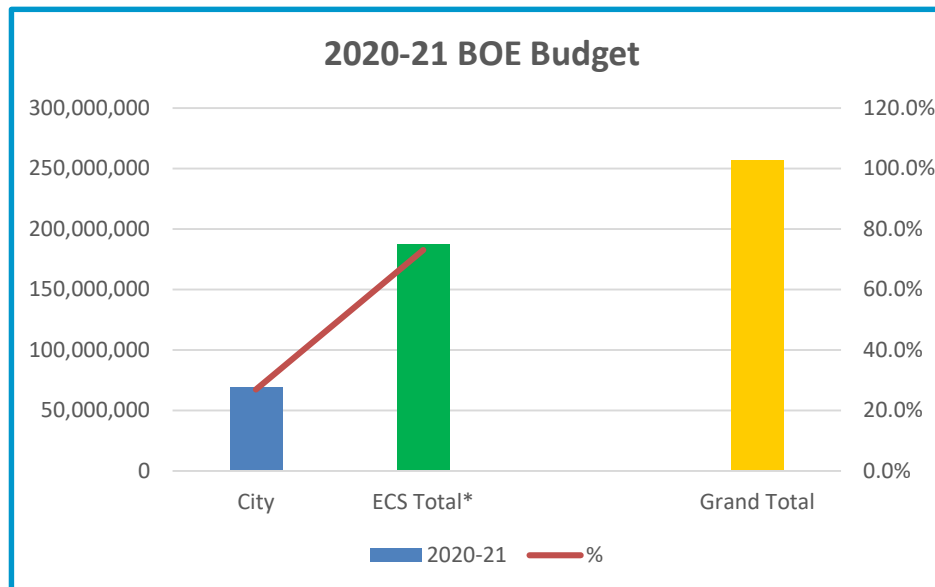
| BOE Budget  | 2020-21     | %      | CHANGE    |
|-------------|-------------|--------|-----------|
| City        | 69,040,631  | 26.9%  | 2,250,000 |
| ECS Total*  | 187,414,378 | 73.1%  | 2,323,537 |
| Grand Total | 256,455,009 | 100.0% | 4,573,537 |
|             |             |        | 1.82%     |

| City % | State % |
|--------|---------|
| 26.9%  | 73.1%   |

|              |             |
|--------------|-------------|
| w/o Alliance | 233,235,975 |
|--------------|-------------|

## NOTE:

\*State Alliance ECS: addition = +\$2,323,537



# OPERATING BUDGET: AVERAGE PERCENTAGE GROWTH

## AVERAGE PERCENTAGE GROWTH: 6 Years

**Avg/Yr**
**1.14%**

| % Growth | Total Budget | 2.45%   | -0.45%  | 0.06%   | 1.36%   | 1.59%   | 1.82%   |
|----------|--------------|---------|---------|---------|---------|---------|---------|
| Year     |              | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 |
|          |              |         |         |         |         |         |         |

|                  | TOTAL        | CITY         | STATE        |
|------------------|--------------|--------------|--------------|
|                  | % Growth     | % Growth     | % Growth     |
|                  | w. Alliance  | w. Alliance  | w. Alliance  |
| Year             | Total Budget | Total Budget | Total Budget |
| 2015-16          | 2.45%        | 1.05%        | 1.40%        |
| 2016-17          | -0.45%       | 0.02%        | -0.47%       |
| 2017-18          | 0.06%        | 0.16%        | -0.10%       |
| 2018-19          | 1.36%        | 0.70%        | 0.65%        |
| 2019-20          | 1.59%        | 0.52%        | 1.06%        |
| 2020-21          | 1.82%        | 0.89%        | 0.92%        |
| <b>Avg/Year:</b> | <b>1.14%</b> | <b>0.56%</b> | <b>0.58%</b> |

*Average revenue growth of 1.14%/year is insufficient to keep pace with escalating costs, after taking into account the district's ongoing focused efforts at cost control and management.*

# School Allocation Model

Empowerment

Accountability

Equity

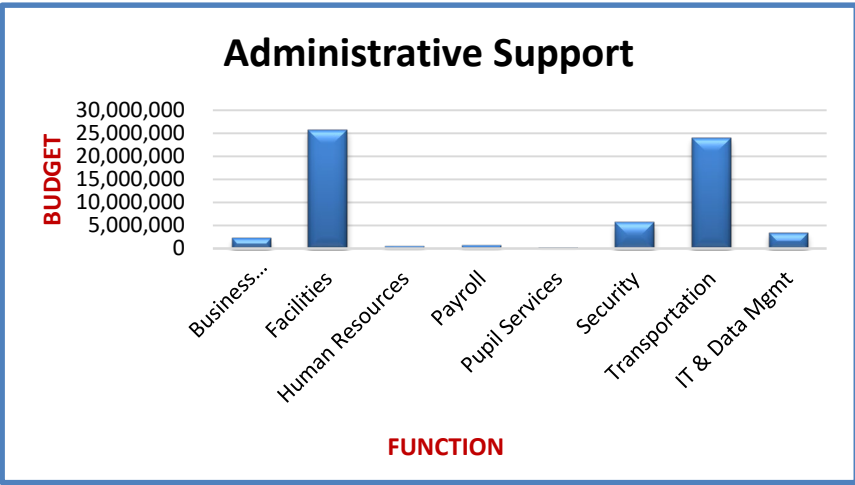
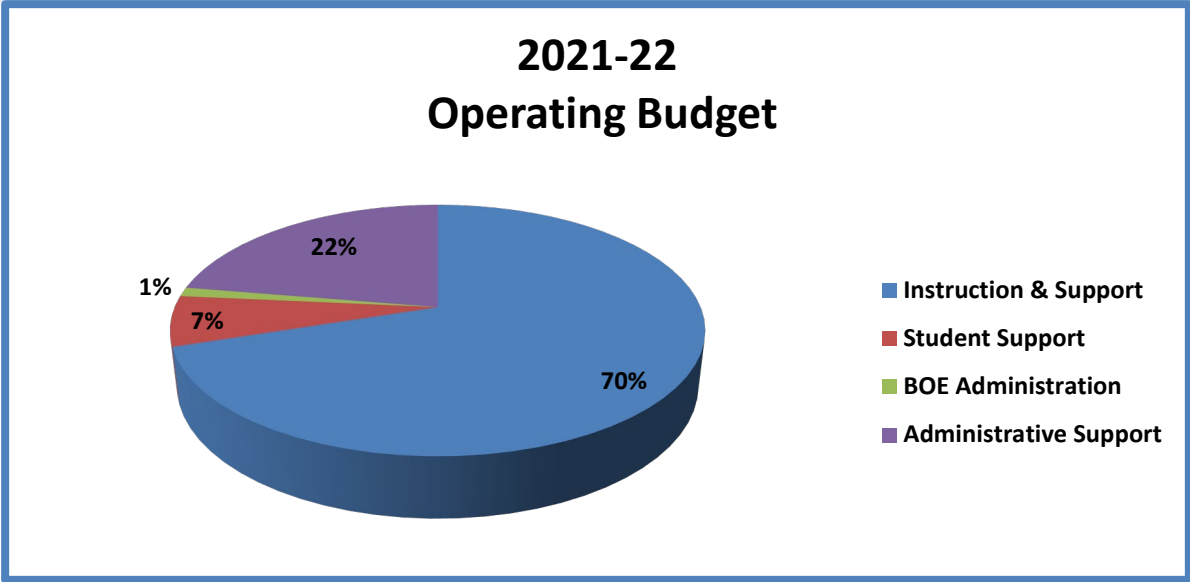
Transparency

## Core Components

|   |  |
|---|--|
| 1 | <p><b>Position Allocation</b><br/> <i>Equitable and uniform staffing formulas, with consideration for school-specific needs.</i></p>   |
| 2 | <p><b>Operating Allocation</b></p> <ul style="list-style-type: none"> <li>○ <b>\$20/student</b> (In FY21, increased to <b>\$25/student</b> with the CARES Act grant)</li> <li>○ <b>Continued Option:</b> deployment of discretionary funds for part-time personnel (hourly, per diem); e.g., interventionists, tutors etc.</li> </ul>  |
| 3 | <p><b>Teacher's Choice Allocation</b></p> <ul style="list-style-type: none"> <li>○ <b>\$30/classroom teacher</b>, based on the first payroll in October.</li> <li>○ <b>In FY21, increased to \$50/teacher</b> with the CARES Act grant</li> <li>○ <b>School Specialty E-Card</b> (distributed via email)</li> </ul>  |
| 4 | <p><b>Parent Involvement [Grant-funded]</b></p> <ul style="list-style-type: none"> <li>○ <b>\$8.73/student</b> in FY21 [Formula: 1% of Title I appropriation/projected register]</li> <li>○ <b>Elementary Schools = Title I; High Schools = State Priority Grant</b></li> <li>○ <b>Requires submission of a Budget Plan approved by: Principal &amp; PAC/PTSO President</b></li> </ul> |



# Budget Utilization





## Part 2

# DISTRICT DATA: 2020-21

- District Enrollment
- Education Finance System (EFS)
- NCEP
- NCEP and State SPED Excess Cost Grant

# DISTRICT ENROLLMENT

38 School Sites: 29 Elementary/Middle + 8 High School + 1 Bridgeport Learning Center

| Year    | Date    | Enrollment                 | Change | Notes   |
|---------|---------|----------------------------|--------|---|
| 2021-22 | 10-1-21 | 20,000<br><i>projected</i> | +670   | <i>Enrollment may continue to be impacted by the pandemic.</i>  |
| 2020-21 | 10-1-20 | 19,330                     | -800   | Claytor: +1 class Gr 8 & magnet seats.  |
| 2019-20 | 10-1-19 | 20,130                     | -134   | Claytor: +1 class Gr 7 & magnet seats.  |
| 2018-19 | 10-1-18 | 20,384                     | -403   | Claytor: + 1 class Gr 6 & magnet seats  |
| 2017-18 | 10-1-17 | 20,787                     | -264   | Claytor: + 1 class Gr 5 & magnet seats  |
| 2016-17 | 10-1-16 | 21,051                     | + 1    | BMA: + Gr 12; Claytor Magnet Academy – January 2017   |
| 2015-16 | 10-1-15 | 21,050                     | -77    | FCW: + Gr 12; BMA: + Gr 11; PK: + 9 classes [Smart Start + PDG], opened new Roosevelt & Black Rock addition |
| 2014-15 | 10-1-14 | 21,127                     | +287   | FCW: + Gr 11; BMA: + Gr 10; CSMA: + Gr 8 & Annex (K-1-2)  |
| 2013-14 | 10-1-13 | 20,856                     | +502   | FCW: +Gr 9-10; BMA: +Gr 9; Discovery, Black Rock: +Gr 8, CSMA: +Gr 7  |

2019-20 EFS

|                             |              |
|-----------------------------|--------------|
| SPED \$: % of Total Budget: | 29.34%       |
| Total SPED \$:              | \$91,739,853 |

| Students | 10-1-19 | %      | 10-1-20 | %      | Change        |
|----------|---------|--------|---------|--------|---------------|
| ALL      | 20,130  |        | 19,330  |        |               |
| SPED     | 3,520   | 17.49% | 3,449   | 17.84% | -71<br>-.35%  |
| ELL      | 4,031   | 20.02% | 3,905   | 20.20% | -126<br>-.18% |

# Education Finance System (EFS) Data

| EDUCATION FINANCE- GRAND TOTAL & Special Education |               |                   |             |                |        | ED001/EFS              |
|--|---------------|-------------------|-------------|----------------|--------|------------------------|
| Year   | GRAND TOTAL*  | SPED Expenditures | SPED Change | SPED: % Growth | SPED % | SPED Change in % Total |
| 2010-11  | \$289,575,130 | \$63,573,120      |             |                | 21.95% |                        |
| 2011-12  | \$279,631,632 | \$64,988,829      | \$1,415,709 | 2.23%          | 23.24% | 1.29%                  |
| 2012-13  | \$287,886,998 | \$65,338,582      | \$349,753   | 0.54%          | 22.70% | -0.54%                 |
| 2013-14  | \$300,793,699 | \$69,500,527      | \$4,161,945 | 6.37%          | 23.11% | 0.41%                  |
| 2014-15  | \$303,311,484 | \$75,946,399      | \$6,445,872 | 9.27%          | 25.04% | 1.93%                  |
| 2015-16  | \$311,099,186 | \$80,541,809      | \$4,595,410 | 6.05%          | 25.89% | 0.85%                  |
| 2016-17  | \$306,573,758 | \$82,020,135      | \$1,478,326 | 1.84%          | 26.75% | 0.86%                  |
| <b>EFS</b> 2017-18                                 | \$305,935,999 | \$86,859,486      | \$4,839,351 | 5.90%          | 28.39% | 1.64%                  |
| <b>EFS</b> 2018-19                                 | \$310,017,374 | \$90,479,846      | \$3,620,360 | 4.17%          | 29.19% | 0.79%                  |
| <b>EFS</b> 2019-20                                 | \$312,668,340 | \$91,739,853      | \$1,260,007 | 1.39%          | 29.34% | 0.16%                  |

\* GRAND TOTAL: includes all fund sources, including grants and in-kind services from the City.

| EDUCATION FINANCE- GENERAL FUND Total & Special Education |                   |                                       |             |                |               | ED001/EFS               |
|---|-------------------|---------------------------------------|-------------|----------------|---------------|-------------------------|
| Year  | General Fund (GF) | SPED Expenditures - General Fund Only | SPED Change | SPED: % Growth | SPED: % of GF | SPED: Change in % of GF |
| 2010-11   | \$199,595,293     | \$57,802,271                          |             |                | 28.96%        |                         |
| 2011-12   | \$221,977,593     | \$59,582,583                          | \$1,780,312 | 3.08%          | 26.84%        | -2.12%                  |
| 2012-13   | \$224,702,482     | \$59,749,252                          | \$166,669   | 0.28%          | 26.59%        | -0.25%                  |
| 2013-14   | \$227,113,331     | \$63,568,017                          | \$3,818,765 | 6.39%          | 27.99%        | 1.40%                   |
| 2014-15   | \$229,174,777     | \$65,549,855                          | \$1,981,838 | 3.12%          | 28.60%        | 0.61%                   |
| 2015-16   | \$234,406,224     | \$69,552,655                          | \$4,002,800 | 6.11%          | 29.67%        | 1.07%                   |
| 2016-17   | \$233,914,474     | \$69,356,027                          | (\$196,628) | -0.28%         | 29.65%        | -0.02%                  |
| <b>EFS</b> 2017-18  | \$234,142,870     | \$70,928,040                          | \$1,572,013 | 2.27%          | 30.29%        | 0.64%                   |
| <b>EFS</b> 2018-19  | \$238,406,034     | \$74,683,853                          | \$3,755,813 | 5.30%          | 31.33%        | 1.03%                   |
| <b>EFS</b> 2019-20  | \$239,274,780     | \$74,710,675                          | \$26,822    | 0.04%          | 31.22%        | -0.10%                  |

# NCEP: Net Current Expenditures Per Pupil

| January 2020 NCEP Report                   |               |             |                                  |              |
|--|---------------|-------------|----------------------------------|--------------|
| FIVE (5) DISTRICTS WITH HIGHEST ENROLLMENT |               |             |                                  |              |
| District Code                              | District Name | NCE 2018-19 | Average Daily Membership 2018-19 | NCEP 2018-19 |
| 15   | BRIDGEPORT    | 299,012,302 | 20,337                           | 14,703       |
| 151  | WATERBURY     | 291,964,763 | 18,220                           | 16,025       |
| 93   | NEW HAVEN     | 340,151,735 | 18,820                           | 18,074       |
| 135  | STAMFORD      | 300,341,777 | 15,588                           | 19,267       |
| 64   | HARTFORD      | 405,980,557 | 20,496                           | 19,808       |

**Bridgeport is underfunded, in comparison to its peer districts.**

- Bridgeport is underfunded by approximately \$20M for each \$1,000 in NCEP it does not receive.
- **If Bridgeport were equitably funded with Hartford, as an example, Bridgeport's budget would rise by \$100M!**

Of 166 CT school districts, ranked by NCEP, from highest to lowest:


- Bridgeport is #157.

NCEP: Net Current Expenditures Per Pupil,  
Published by CSDE, based on the EFS Report, which  
includes General Funds, grants and in-kind services.

## NCEP and State SPED Excess Cost Grant

- The State **SPED Excess Cost grant** provides partial reimbursement for expenses incurred by districts for **SPED out of district (OOD) placements**.
  - The **district** is required to pay **4.5 times NCEP** for each OOD placement.
  - In addition, the district pays the **“percentage cap” of the balance of the cost**, which is determined annually.
- The **Excess Cost** grant pays the final remainder of the total cost.

| Year | Excess Cost CAP |
|------|-----------------|
| FY20 | 29.11%          |
| FY19 | 26.38%          |
| FY18 | 27.56%          |
| FY17 | 24.61%          |
| FY16 | 22.37%          |



### Example

- **For each Local Initiated OOD Placement, the district pays:**
  - NCEP x 4.5
  - Plus: CAP x balance of the remaining cost
- **Example: An OOD placement has a total cost of \$100,000.**
  - The district pays: NCEP x 4.5 = \$66,164.
  - Plus: Cap @ **29.11%** x \$33,836 [ $\$100,000 - \$66,164$ ] = \$9,850.
  - **Total District Share = \$76,014.**
  - **State Excess Cost = \$23,986.**



## Part 3

# APPENDIX: Grant-funded Services

- **Summary Descriptions – Major Grants**
  - ❖ Alliance ECS
  - ❖ Priority
  - ❖ Title I
  - ❖ Title IIA
  - ❖ Title IV
  - ❖ IDEA

# ALLIANCE ECS

Note: as incorporated in the  
Operating Budget Plan

**\$23.2M**

*District strategies to increase student outcomes & close achievement gaps in the areas of  
Talent, Academics, Climate and Operations*

- Elementary Level: Intervention component of Prep/Enhancement Teacher Allocation
  - District Assessment Coordinator
  - Guidance Counselors - Elementary School
  - School/Media Specialists
  - Special Education/Resource Teachers – Prevention Component
  - District Academic Team
    - ❖ Executive Director, Secondary Education
    - ❖ @ 30%: Executive Directors-Elementary Education (2); Executive Director-Early Childhood Education; Director, Bilingual/World Languages.
  - Academic Support Team – Instructional Technologist
  - Computer Technicians (2)
- High School Academy Support [Bassick Auto Shop]
  - Technology:
    - ❖ E-Rate Category 2 (Local Share)
    - ❖ Symantec Security for BPS Network
    - ❖ Report Card software
    - ❖ SchoolSite Demographics software
  - Operations Support
    - ❖ Utilities
    - ❖ Transportation
    - ❖ Xerox XPS
  - Discretionary operating allocation (schools)
  - AEDS: Service Plan
  - Curriculum/Technology Renewal





# STATE PRIORITY GRANT [with ESH & Summer] \$5.7M

*Improve student achievement and enhance educational opportunities*

*FOCUS: Extended Day Kindergarten, Reading/math instruction, dropout prevention, parent involvement, technology (instruction & parent communication)*

- District Office: Early Childhood Office: Clerical; Grants Office Staff
- 50 Kindergarten Teachers @ 50% (25 FTE)
- Academic Support Team – Instructional Technologists
- In-School Suspension Officers
- Social Workers: District-wide Support
- Assistant Principal @FCW
- Bridgeport Military Academy:
  - ❖ JROTC Instructors
  - ❖ AMR/EMT Course
- Clerical Assistants: BMA, FCW
- Turnaround Arts Support (e.g., summer conference, Facilitator release)
- Parent Involvement-High Schools (parity with Title I per capita)
- Computer Literacy teachers – when part of the schools’ prep/enhancement allocations
- College Board SAT Program (grade 12)
- ESH: Extended School Hours
  - ❖ RFP Internal District Competition to select schools to conduct ESH programs, within specified guidelines.
  - ❖ Includes CSMA Main & Annex Programs (voluntary program, grades K-6).
- Summer Program
  - ❖ Summer mandated literacy support programs: Early Reading Success, ESY
- Curriculum/Technology Renewal



# TITLE I

\$13.4M

*Meet the educational needs of children in the nation's highest-poverty schools – to obtain a high-quality education & reach, at a minimum, proficiency on academic standards*

- **District Office:**
  - ❖ Early Childhood Office: clerical
  - ❖ Grants Office staff
- **PreKindergarten: 3 teachers + 3 paraprofessionals @ Claytor, Johnson, Skane**
- **School Readiness PK: Excess operating cost for personnel**
- **Smart Start PK: Excess operating cost for personnel**
- **Discovery PK: Excess operating cost for personnel**
- **Paraprofessionals:**
  - ❖ Instructional Assistants [Kindergarten (school-specific funding), bilingual]
  - ❖ Special Education Assistants
- **SRBI Teachers – in the schools' prep/enhancement allocations**
- **Parent Involvement -Elementary school allocations (1%)**
- **Security/Custodial Fees - Parent involvement events (restricted to a maximum of two/school per month.**
- **School Parent Rooms - Telephone Charges**
- **Annual Parent Convention**
- **Dibels K-3 Assessment**
- **Curriculum/Technology Renewal**



# TITLE IIA

\$1.2M

*Recruitment & professional development --- strengthen the quality & effectiveness of teachers, principals and other school leaders*

- **Human Resources:**
  - ❖ HR Recruiter/TEAM Facilitator
  - ❖ HR Support Specialist
  - ❖ HR Associate
- **Executive Directors-Elementary Education (2); Executive Director-Early Childhood Education; Director, Bilingual/World Languages Education @ 40%**
- **Recruitment initiatives**
- **Teach for America - New Teachers in shortage areas**
- **New Teacher Induction/Orientation Support**
- **Protraxx:**
  - ❖ Continuing Education Software
  - ❖ Teacher Evaluation System
- **Professional development conferences**
- **Professional Development - Curriculum Renewal Initiatives**
- **Professional Development – supplies, materials & services**



# TITLE IV (initiated in FY18)

**\$795,895**  
[including NPS]

## *Student support and academic enrichment grant*

### FOCUS:

- **Rounded Educational Opportunities**
  - ❖ **Minimum: 20% of total**
- **Safe and Healthy Students**
  - ❖ **Minimum: 20% of total**
- **Technology: Professional Learning and Infrastructure**
  - ❖ **Infrastructure: limited to a maximum of 15% of the total amount allocated to Technology.**

### DISTRICT PLAN

- **STEM: mathematics curriculum renewal**
- **STEM: science professional development**
- **World Languages: course materials**
- **HS – Advanced placement courses**
- **School Plans:**
  - ❖ **Bullying Prevention Plans**
  - ❖ **Chronic Absenteeism Reduction Plans**
  - ❖ **HS Dropout Prevention Plans**
- **Parent Involvement – related to Title IVA initiatives**
- **ISS Officer @Harding High School – Climate Improvement Program**
- **Technology:**
  - **Professional development in the use of on-line resources to personalize learning and improve academic achievement.**
  - **Computer Devices/Supplies**



# IDEA 611 & 619 [Special Education]

\$5.7M

*Federal funding for the education of children with disabilities*

- Transition Center Services
- Special Education Ombudsman
- Skane: Special Education – PK Teachers and Paraprofessional
- Special Education Assistants
- Therapeutic Support Facilitators (TSF)
- Behavior Support Trainer
- Recreation Therapist
- Certified Nursing Assistant
- PPT and evaluation support
- Substitute SPED Para Services
- Assistive Technology
- Special Education Classes – instructional materials and services
- CPI classes – instructional materials

**IDEA 611: K-12**  
**IDEA 619: PK**



## Tentative Dates

| Date                    | Day | Action  | Details  |
|-------------------------|-----|---|--|
| October – December 2020 |     | Development of Initial Operating Budget Plan and Budget Request | The CFO, with input from the Finance team, examines all relevant budget data for the current year and makes initial projections of the monetary need for the new year, within the context of the district’s strategic school improvement plan.   |
| December 2020           |     | Internal Review of Initial Budget Request                       | The Superintendent and CFO confer on the initial budget request (projected monetary need), consider any potential revisions, and review the initial content of powerpoint presentations for the Board of Education in January.   |
| December – January 2021 |     | Budget Gap Plan   | The Superintendent and CFO develop an initial Budget Gap Plan, designed to fulfill the monetary need beyond expected State revenue and requested City revenue. The Gap Plan would include accrued savings from the prior year, grant revenue as applicable based on grant guidelines, deficit prevention strategies, programmatic adjustments and other cost-saving measures.  |
| January                 |     | Register and Position Allocations for the New School Year       | In conjunction with Data Management, the CFO prepares register projections and the related position allocations, based on the district’s Allocation Model. <ul style="list-style-type: none"> <li>• For any schools with changes in class structure, meaning loss or addition of classes, the CFO contacts principals to confirm data and reach agreement based on the data.</li> <li>• A net reduction in positions is incorporated into the Budget Gap Plan.</li> <li>• A net increase in positions, beyond the initial projection, would increase the monetary need.</li> </ul> |
| 1/7/21 – 1/17/21        |     | Input from Constituency Groups                                  | The Superintendent seeks input on the Budget Plan from constituency groups, with emphasis on strategies to achieve cost savings and cost-effectiveness in educational approaches.  |
| 1/13/21                 | W   | BOE Finance Committee   | The initial Budget Request is presented to the BOE Finance Committee in powerpoint format.   |

**BRIDGEPORT SCHOOL DISTRICT**

**ANNUAL BUDGET TIMELINE: 2021-22**

| Date           | Day | Action  | Details  |
|----------------|-----|---|--|
| 1/25/21        | M   | <b>BOE Regular Meeting:</b><br><br><b>Presentation - Operating Budget Request</b><br><b>AND</b><br><b>Approval – Capital Budget Request</b> | <ul style="list-style-type: none"> <li>The Superintendent and CFO present the powerpoint explaining the Budget Request and Budget Gap Plan to meet the monetary need, including expected State revenue and requested City revenue.</li> <li>The BOE provides input and recommendations, in advance of Community Forums and the Superintendent’s discussions with the Mayor.</li> <li>The Facilities Department presents the Capital Budget Request to the BOE for approval [based on prior review by the BOE Facilities Committee].</li> </ul> |
| 2/5/21         | F   | <b>Capital Budget Request to OPM</b>  | The BOE submits the Capital Budget Request to OPM.   |
| 2/11/21        | Th  | <b>Superintendent’s BOE Community Forum #1</b>  | The Superintendent conducts a Community Forum on the Budget Plan.  |
| 2/11/21        | Th  | <b>Budget Request in MUNIS</b>  | The BOE/Finance Office enters the budget request (total requested appropriation) into MUNIS.   |
| 2/18/21        | Th  | <b>Superintendent’s BOE Community Forum #2</b>  | The Superintendent conducts a Community Forum on the Budget Plan.  |
| 2/19 – 3/19/21 |     | <b>City’s General Fund Budget</b>   | <ul style="list-style-type: none"> <li><b>The Mayor formulates the General Fund Budget, including the City contribution to the BOE.</b></li> <li><b>The Superintendent confers with the Mayor.</b></li> </ul>  |
| 3/1/21         | M   | <b>Capital Budget to City Council</b>   | The Mayor submits the Capital Budget to the City Council.  |
| 3/4/21         | Th  | <b>BOE Community Forum [Make-up Date]</b>   | <b>Make-up or Alternate Date:</b> The Superintendent conducts a Community Forum on the Budget Plan.  |
| 3/8/21         | M   | <b>BOE Regular Meeting:</b><br><br><b>Approval - Operating Budget Request</b>   | The BOE approves the Budget Request, with the understanding that a Budget Gap Plan for the new fiscal year will be finalized in May/June.  |
| 4/1/21         | Th  | <b>Mayor to City Council</b>  | The Mayor submits the Proposed General Fund Budget to the City Council.  |

**BRIDGEPORT SCHOOL DISTRICT****ANNUAL BUDGET TIMELINE: 2021-22**

| <b>Date</b>               | <b>Day</b> | <b>Action</b>  | <b>Details</b>  |
|---------------------------|------------|--|---|
| <b>Wk<br/>4/19/21</b>     | <b>TBA</b> | <b>City Budget Appropriations Committee - Meeting with BOE</b> | The Superintendent, CFO, Finance Team and BOE members meet with the City Budget Appropriations Committee to discuss the BOE's Budget Plan and recommendations for potential revisions to the City share of the BOE budget in the City budget. |
| <b>April/May<br/>2021</b> |            | <b>State ECS and Major Grants</b>                              | Fiscal decisions, at the Federal and State levels, are monitored to determine or project the State ECS appropriation and major grant appropriations for the new fiscal year.  |
| <b>5/5/21</b>             | <b>W</b>   | <b>Adopted Budget – City Council</b>                           | The City Council submits the Adopted Budget to the Mayor.   |
| <b>May/June<br/>2021</b>  |            | <b>Budget Gap Plan</b>   | The Budget Gap Plan, designed to meet the monetary need, is finalized and shared with the Board of Education.   |